



NOTICE TO PROCEED

07 November 2023

OMEL ENTERPRISES INC.
2M. Tanangco St., Buting,
Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Seminar Kits for the CSO Leadership Training for Office of Senior Citizen Affairs** under **Request for Quotation No. 100-23-07-1559**, covered by **Purchase Order No. 23-10-0696** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA REGIS N. SOTTO
City Mayor

By authority of the City Mayor:


ATTY. JERONIMO U. MANZANERO *PhD*
City Administrator

Conforme: 
OLIVER B. ROMERO
Authorized Representative
OMEL ENTERPRISES INC.

Date: *11/7/23*